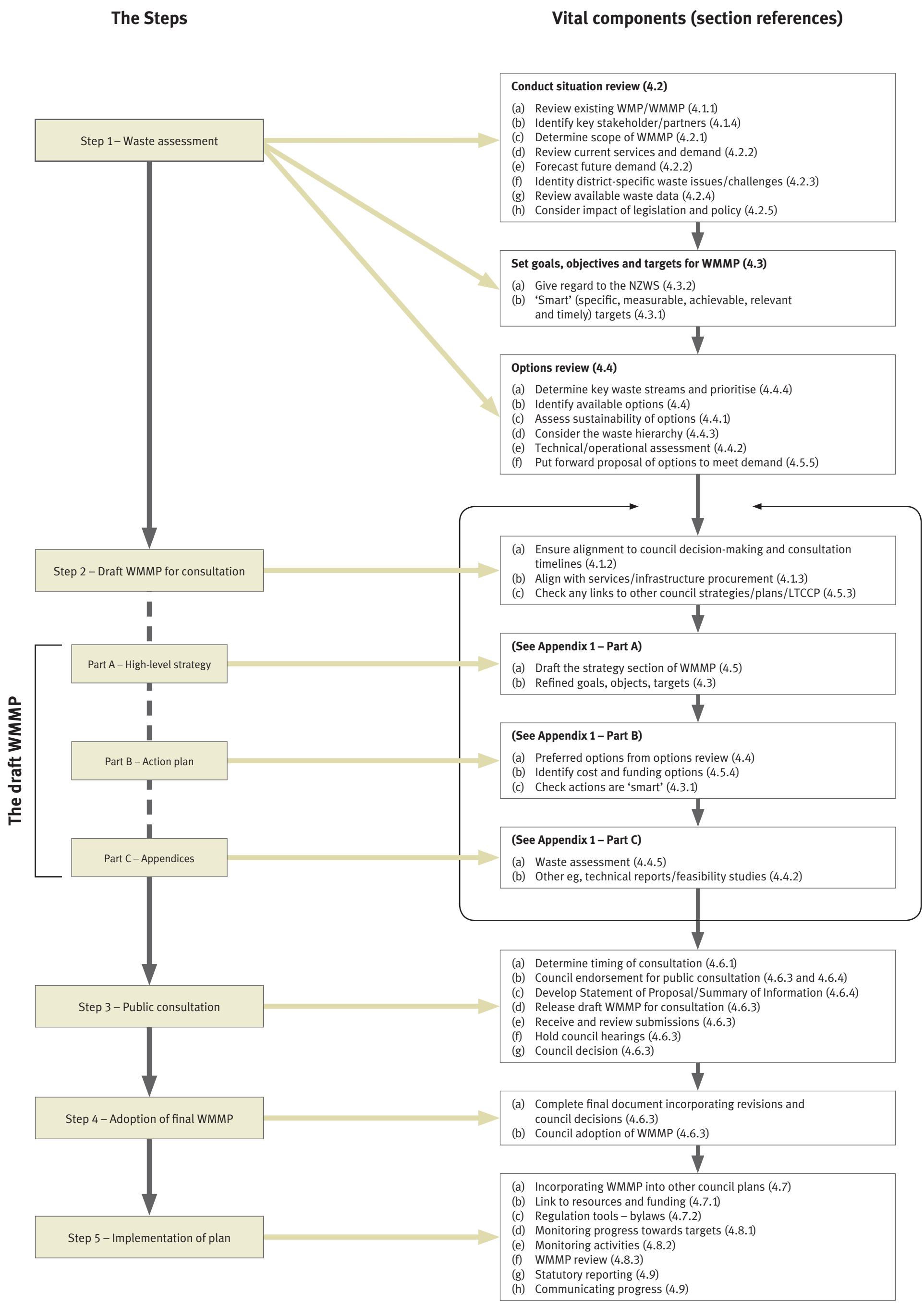
The Steps
Vital components (section references)
Step 1 – Waste assessment
Conduct situation review (4.2)
(a) Review existing WMP/WMMP (4.1.1)
(b) Identify key stakeholder/partners (4.1.4)
(c) Determine scope of WMMP (4.2.1)
(d) Review current services and demand (4.2.2)
(e) Forecast future demand (4.2.2)
(f) Identity district-specific waste issues/challenges (4.2.3)
(g) Review available waste data (4.2.4)
(h) Consider impact of legislation and policy (4.2.5)
Set goals, objectives and targets for WMMP (4.3)
(a) Give regard to the NZWS (4.3.2)
(b) 'Smart' (specific, measurable, achievable, relevant and timely) targets (4.3.1)
Options review (4.4)
(a) Determine key waste streams and prioritise (4.4.4)
(b) Identify available options (4.4)
(c) Assess sustainability of options (4.4.1)
(d) Consider the waste hierarchy (4.4.3)
(e) Technical/operational assessment (4.4.2)
(f) Put forward proposal of options to meet demand (4.5.5)
Step 2 – Draft WMMP for consultation
(a) Ensure alignment to council decision-making and consultation timelines (4.1.2)
(b) Align with services/infrastructure procurement (4.1.3)
(c) Check any links to other council strategies/plans/LTCCP (4.5.3)
The draft WMMP
Part A – High-level strategy
(See Appendix 1 – Part A)
(a) Draft the strategy section of WMMP (4.5)
(b) Refined goals, objects, targets (4.3)
Part B – Action plan
(See Appendix 1 – Part B)
(a) Preferred options from options review (4.4)
(b) Identify cost and funding options (4.5.4)
(c) Check actions are 'smart' (4.3.1)
Part C – Appendices
(See Appendix 1 – Part C)
(a) Waste assessment (4.4.5)
(b) Other eg, technical reports/feasibility studies (4.4.2)
Step 3 – Public consultation
(a) Determine timing of consultation (4.6.1)
(b) Council endorsement for public consultation (4.6.3 and 4.6.4)
(c) Develop Statement of Proposal/Summary of Information (4.6.4)
(d) Release draft WMMP for consultation (4.6.3)
(e) Receive and review submissions (4.6.3)
(f) Hold council hearings (4.6.3)
(g) Council decision (4.6.3)
Step 4 – Adoption of final WMMP
(a) Complete final document incorporating revisions and council decisions (4.6.3)
(b) Council adoption of WMMP (4.6.3)
Step 5 – Implementation of plan
(a) Incorporating WMMP into other council plans (4.7)
(b) Link to resources and funding (4.7.1)
(c) Regulation tools – bylaws (4.7.2)
(d) Monitoring progress towards targets (4.8.1)
(e) Monitoring activities (4.8.2)
(f) WMMP review (4.8.3)
(g) Statutory reporting (4.9)
(h) Communicating progress (4.9)